

# MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS )  
COUNTY OF DU PAGE )  
TOWN OF ADDISON )

APRIL 12, 2016

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**THE BOARD OF TOWN TRUSTEES** met at the Office of the Town Clerk, at 401 North Addison Road, Addison, Illinois, on Tuesday, April 12, 2016.

**CALL TO ORDER & ROLL CALL:** Supervisor Kathryn Cermak-Durante called the Regular Meeting to order at 7:35 P.M. The Pledge of Allegiance was said earlier at the Annual Town Meeting. Clerk Moretti called the roll and the following members were in attendance: Trustees Donald R. Holod, Gus E. Leventis, Matthew J. Lozich and Kathryn Cermak-Durante, acting as Chairman; Clerk Pamela Joy Moretti. Absent: Mark J Nowak. Also present Assessor Christopher T. Kain; Highway Commissioner Richard S. Kaske; Deputy Clerk Teresa Carroll; Administrative Director Sandy Bays; and Bookkeeper Mary Mattia; and members of the public.

## **APPROVAL OF ACTION ITEMS:**

### **MINUTES:**

Trustee Leventis made a **MOTION**, second by Trustee Holod to approve the Minutes of the March 9, 2016, Regular Meeting, as submitted. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. NAYES: None. ABSENT: Nowak

### **LINE ITEM TRANSFERS FOR GENERAL ASSISTANCE:**

Trustee Leventis made a **MOTION**, second by Trustee Holod to approve line item transfers for General Assistance, as follows. DECREASE: 20105220 Liability Insurance \$500.00; INCREASE: 20105020 Unemployment Insurance \$500.00. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. NAYES: None. ABSENT: Nowak

### **LINE ITEM TRANSFERS FOR THE HIGHWAY DEPARTMENT:**

Trustee Leventis made a **MOTION**, second by Trustee Lozich to approve line item transfers for the Assessor's Highway Department as follows. DECREASE: 30105172 Printing \$100.00; 30105990 Admin Contingency \$5,000.00; 30105410 Equipment \$2,500.00; 30305114 Road Salt Purchase \$32,000.00; 30305215 Rentals \$700.00; 50005990 Insurance Contingency \$4,000.00. INCREASE: 30105150 Postage & Freight \$100.00; 30105160 Communications \$7,500.00; 30305090 Uniforms \$1,500.00; 30305122 Engineering Services \$30,500.00; 30305092 OHSA \$700.00; 50005020 Unemployment Insurance \$4,000.00. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. NAYES: None. ABSENT: Nowak

### **MARCH 2016 FINANCIAL REPORTS:**

Trustee Leventis made a **MOTION**, second by Trustee Holod to accept the March 2016 Financial Reports, as submitted. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. NAYES: None. ABSENT: Nowak. The reports will be filed for audit.

### **ACCOUNTS PAYABLE:**

Trustee Leventis made a **MOTION**, second by Trustee Lozich to approve for payment, all bills and claims, from all funds, as submitted in the Board Audit Report for the period February 21, 2016 through March 5, 2016. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. NAYES: None. ABSENT: Nowak

Trustee Lozich made a **MOTION**, second by Trustee Holod to approve for payment, all bills and claims, from all funds, as submitted in the Board Audit Report for the period March 6, 2016 through March 19, 2016. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. NAYES: None. ABSENT: Nowak

Trustee Leventis made a **MOTION**, second by Trustee Holod to approve for payment, all bills and claims, from all funds, as submitted in the Board Audit Report for the period March 20, 2016 through April 2, 2016. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. NAYES: None. ABSENT: Nowak

Minutes of the April 12, 2016 Regular Meeting of the Board of Town Trustees

**DIVISION REPORTS:**

**SUPERVISOR/TREASURER:** Supervisor Cermak-Durante reported on the following.

- Thanked the staff for helping with the annual town meeting, which was held earlier this evening.
- The Secretary of State Mobile Unit and the State Treasurers I-Cash unit were here today from 10:00 – 2:00; over 60 residents took advantage of both services.
- May 3<sup>rd</sup> we will host a continuing education class presented by Senior Health Insurance Program. Many SHIP volunteers and staff from throughout the area as well as our own SHIP staff will be attending to learn about recent updates for Medicare, Medicaid and supplemental insurances.
- Michael will attend the Elmhurst Senior Citizen Commission breakfast on May 5<sup>th</sup> to present information on Transportation, SHIP and other Senior Services.
- LIHEAP concludes at the end of May.

**TOWN CLERK:** Clerk Moretti reported on the following.

- We accepted 60 passport applications for the month of March.
- Thanked the staff for helping with the Annual Town Meeting, and thanked the Board for attending the Annual Town Meeting.

**ASSESSOR:** Assessor Kain reported on the following.

- Tax bills are expected to be mailed on April 29<sup>th</sup>.
- Senior Freeze Applications and Status Cards to assure seniors are still residing in the homestead have been mailed, thus many seniors are coming to the Assessor’s office.

**HIGHWAY COMMISSIONER:** Highway Commissioner Kaske reported on the following.

- Recycling program remains extremely popular.

Trustee Lozich made a **MOTION**, second by Trustee Holod to adjourn the meeting. A voice vote showed it passed unanimously.

APPROVED: MAY 11, 2016

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PAMELA JOY MORETTI, TOWN CLERK

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DONALD R. HOLOD, TRUSTEE

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GUS E. LEVENTIS, TRUSTEE

\_\_\_\_\_  
MATTHEW J. LOZICH, TRUSTEE

\_\_\_\_\_  
MARK J. NOWAK, TRUSTEE

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KATHRYN CERMAK-DURANTE, SUPERVISOR