

# MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS )  
COUNTY OF DUPAGE )  
TOWN OF ADDISON )

January 13, 2016

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**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk, at the Township of Addison, 401 North Addison Road, Addison, Illinois, on Wednesday, January 13, 2016.

**CALL TO ORDER & ROLL CALL:** Supervisor Cermak-Durante called the Regular Meeting of the Board of Town Trustees to order at 6:30 P.M. The Pledge of Allegiance was said by all. Deputy Clerk Carroll called the roll and the following members were in attendance: Supervisor Kathryn Cermak-Durante, acting as Chairman; Trustees Donald R. Holod, Gus E. Leventis, Matthew J. Lozich and Mark J. Nowak; Deputy Clerk Teresa Carroll. Also present Highway Commissioner Rich Kaske; Administrative Director Sandy Bays; Bookkeeper Mary Mattia and members of the public.

## **APPROVAL OF ACTION ITEMS:**

### **MINUTES:**

Trustee Nowak made a **MOTION**, second by Trustee Leventis to approve the minutes of the December 9, 2015 Regular Meeting, as submitted. A roll call vote showed the motion carried, as follows: AYES: Cermak-Durante, Holod, Leventis, Lozich and Nowak. NAYES: None. ABSENT: None.

### **DECEMBER 2015 FINANCIAL REPORTS:**

Trustee Lozich made a **MOTION**, second by Trustee Holod to accept the December 2015 Financial Reports as submitted. A roll call vote showed the motion carried, as follows: AYES: Cermak-Durante, Holod, Leventis, Lozich and Nowak. NAYES: None. ABSENT: None. The Reports will be filed for audit.

### **ACCOUNTS PAYABLE:**

Trustee Leventis made a **MOTION**, second by Trustee Lozich to approve for payment all bills and claims, from all funds, as submitted in the board audit report for the period November 29, 2015 through December 12, 2015. A roll call vote showed the motion carried, as follows: AYES: Cermak-Durante, Holod, Leventis, Lozich and Nowak. NAYES: None. ABSENT: None.

Trustee Leventis made a **MOTION**, second by Trustee Nowak to approve for payment all bills and claims, from all funds, as submitted in the board audit report for the period December 13, 2015 through December 26, 2015. A roll call vote showed the motion carried, as follows: AYES: Cermak-Durante, Holod, Leventis, Lozich and Nowak. NAYES: None. ABSENT: None.

### **DIVISION REPORTS:**

**SUPERVISOR/TREASURER:** Supervisor Cermak-Durante reported on the following.

- The Township gym is once again designated an early voting site. Early voting begins February 29<sup>th</sup> and concludes March 12<sup>th</sup>. Hours for voting will be Monday through Friday from 8:30 A.M. to 7:30 P.M and on Saturday from 9:00 A.M. to 5:00 P.M. The gym is only accessible from the breezeway entrance or the north gym door. There will be no gym access from the main building.
- The office will be closed on Monday, January 18<sup>th</sup>.

**TOWN CLERK:** Deputy Clerk Carroll reported on the following.

- Accepted 27 passport applications for the month of December.
- Sandy and I met January 6, 2016 with representatives from the U.S. State Department whom were conducting the audit for passport acceptance agencies. This audit is conducted every 2 years and we received the highest of marks.

Minutes of the January 13, 2016 Regular Meeting of the Board of Town Trustees

**HIGHWAY COMMISSIONER:** Highway Commissioner Kaske reported on the following.

- Electronic recycling will resume in February.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

Trustee Nowak made a **MOTION**, second by Trustee Leventis to adjourn the meeting. A voice vote showed it passed unanimously.

**APPROVED: FEBRUARY 10, 2016**

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TERESA M. CARROLL, DEPUTY CLERK

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DONALD R. HOLOD, TRUSTEE

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GUS E. LEVENTIS, TRUSTEE

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MATTHEW J. LOZICH, TRUSTEE

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MARK J. NOWAK, TRUSTEE

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KATHRYN CERMAK-DURANTE, SUPERVISOR