

# MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS     )  
COUNTY OF DU PAGE )  
TOWN OF ADDISON     )

May 11, 2016

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**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk, at the Township of Addison, 401 North Addison Road, Addison, Illinois, on Wednesday, May 11, 2016.

**CALL TO ORDER & ROLL CALL:** Supervisor Cermak-Durante called the Regular Meeting of the Board of Town Trustees to order at 6:31 P.M. The Pledge of Allegiance was said by all. Clerk Moretti called the roll and the following members were in attendance: Trustees Donald R. Holod, Gus E. Leventis, Matthew J. Lozich, and Mark J. Nowak; Supervisor Kathryn Cermak-Durante, acting as Chairman; Town Clerk Pamela Joy Moretti. ABSENT: None. Also present Assessor Christopher Kain; Highway Commissioner Richard S. Kaske; Deputy Clerk Teresa Carroll; Administrative Director Sandy Bays; Bookkeeper Mary Mattia.

## **APPROVAL OF ACTION ITEMS:**

### **MINUTES**

Trustee Leventis made a **MOTION**, second by Trustee Holod to approve the minutes of the April 12, 2016 Regular Meeting, as submitted. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Cermak-Durante. Present: Nowak. NAYES: None. ABSENT: None.

### **LINE ITEM TRANSFERS IN TOWN FUND:**

Trustee Leventis made a **MOTION**, second by Trustee Lozich to approve line item transfers in the Town Fund, as follows. **DECREASE:** 10155990 Contingencies \$10,000.00. **INCREASE:** 10105400 Building \$10,000.00. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None

### **LINE ITEM TRANSFERS HIGHWAY DEPARTMENT FUND:**

Trustee Leventis made a **MOTION**, second by Trustee Nowak to approve the line item transfers in the Highway Department Fund, as follows. **DECREASE:** 30105200 Training \$2,200.00; 30405000 Salaries \$4,000.00; 30405240 Misc. Expense \$1,000.00; 30405990 Contingency \$1,000.00; 30305210 Utilities \$1,000.00. **INCREASE:** 30105230 Professional/Consulting Services \$2,200.00; 30405235 Ride DuPage \$6,000.00; 30305212 Street Lighting \$1,000.00. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None

### **LINE ITEM TRANSFERS IN THE ASSESSOR'S DIVISION:**

Trustee Holod made a **MOTION**, second by Trustee Nowak to approve the line item transfers in the Assessor's Division, as follows. **DECREASE:** 10115250 Community Relations \$300.00; 10115005 Part-Time Salaries \$3,000.00. **INCREASE:** 10115320 Publications & Subscriptions \$300.00; 10115410 Equipment \$3,000.00. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None

### **RESOLUTION TR-2016-01 AUTHORIZING THE POSITION OF DEPUTY CLERK AND APPOINTMENT OF TERESA CARROLL:**

Trustee Nowak made a **MOTION**, second by Trustee Lozich to approve **Resolution TR-2016-01** authorizing the position of Deputy Clerk and the appointment of Teresa Carroll as Deputy Clerk, for the term of May 11, 2016 through May 30, 2020. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None. Clerk Moretti administered the oath of office to Deputy Clerk Carroll.

### **APPOINTMENT OF THOMAS TOVELLO, TO THE POSITION OF WEED COMMISSIONER:**

Trustee Leventis made a **MOTION**, second by Trustee Lozich to approve the appointment of Thomas Tovello, to the position of Weed Commissioner for a four year term, effective May 1, 2016 through April 30, 2020. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None.

**APRIL 2016 FINANCIAL REPORTS:**

Trustee Leventis made a **MOTION**, second by Trustee Holod to accept the April 2016 Financial Reports as submitted. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None. The Reports will be filed for audit.

**ACCOUNTS PAYABLE:**

Trustee Leventis made a **MOTION**, second by Trustee Nowak to approve for payment all bills and claims, from all funds, as submitted in the board audit report for the period April 3, 2016 through April 16, 2016. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None.

Trustee Leventis made a **MOTION**, second by Trustee Lozich to approve for payment all bills and claims, from all funds, as submitted in the board audit report for the period April 17, 2016 through April 30, 2016. A roll call vote showed the motion carried, as follows: AYES: Holod, Leventis, Lozich, Nowak, Cermak-Durante. NAYES: None. ABSENT: None.

**DIVISION REPORTS:**

**SUPERVISOR/TREASURER:** Supervisor Cermak-Durante reported on the following.

- The staff has been learning about new updates and changes to programs that will be having an impact on our residents; particularly seniors, able body adults, and low income.
- Last month we hosted the SHIP continuing education class. This class proved to be very interesting in providing information about upcoming changes to Social Security and Medicare.
- Teresa attended the caseworker's meeting at the end of April. This meeting proved to be valuable about changes forthcoming at the Department of Human Services regarding their new computer system.
- LIHEAP is looking for financially eligible applicants.
- On May 5<sup>th</sup> Michael was a presenter at Elmhurst Senior Health care forum at Elmhurst Hospital. The educational and informational forum was sponsored by the City of Elmhurst. Addison Township was one of 4 government agencies attending in addition to 20 other senior health care and senior resource providers. Each attendee was given 2 minutes to present an overview of their agency. A question and answer period followed.
- In observance of Memorial Day the office will be closed on Monday, the 30<sup>th</sup>.

**TOWN CLERK:** Clerk Moretti reported on the following.

- We accepted 48 passports for the month of April.

**ASSESSOR:** Assessor Kain had no report.

**HIGHWAY COMMISSIONER:** Highway Commissioner Kaske reported on the following.

- The summer projects have begun.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

Trustee Nowak made a **MOTION**, second by Trustee Leventis to adjourn the meeting. A voice vote showed it passed unanimously.

**APPROVED: JUNE 8, 2016**

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PAMELA JOY MORETTI, TOWN CLERK

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DONALD R. HOLOD, TRUSTEE

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GUS E. LEVENTIS,

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MATTHEW J. LOZICH, TRUSTEE

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MARK J. NOWAK, TRUSTEE

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KATHRYN CERMAK-DURANTE, SUPERVISOR