

ADDISON TOWNSHIP MENTAL HEALTH BOARD MEETING MINUTES

The Addison Township Mental Health Board convened at the Addison Township Building, 401 N. Addison Rd., Addison, Illinois, on Wednesday, November 20, 2024, at 6:00 PM.

CALL TO ORDER & ROLL CALL:

Chairman Don Puchalski called the meeting to order at 6:00 PM. Deputy Clerk Teresa Carroll conducted the roll call. The following members were present:

- Catherine Sevedge
- Gus Leventis
- Annie Jaworska
- JoAnn Pelikan
- Don Puchalski (Chairman)
- Chris Kachiroubas

ABSENT:

- Michelle Reboletti

Also in attendance:

- Sandy Bays, Addison Township Executive Director
- Mary Mattia, Addison Township Accountant
- Brian Armstrong, Legal Counsel
- Teresa Carroll, Deputy Clerk
- Dennis Reboletti, Addison Township Supervisor
- Amy Larsen, Addison Township Employee
- Members of the public

CHAIRMAN'S REMARKS:

Chairman Puchalski expressed his enthusiasm regarding the progress made on the grant agreement, the three-year strategic plan, and the future vision of establishing a physical counseling center.

PUBLIC COMMENT:

Mike Murray, 154 S. Prospect St. in Roselle, shared that ACHMAI will be hosting a workshop for 708 boards on December 5th. He also mentioned that the DuPage Federation is organizing a gathering of all 708 boards on December 4th, which will include members of the DuPage County Health Department and the DuPage County Board.

APPROVAL OF MINUTES:

Member JoAnn Pelikan moved to approve the minutes of the November 18, 2024; meeting as submitted. The motion was seconded by Vice President Catherine Sevedge. The motion carried via voice vote.

ACTION ITEMS:

- **Accounts Payable Update:** Mary Mattia provided an update on the accounts payable, reporting a current balance of \$1,916,526 in the bank.
- **Approval of Three-Year Strategic Plan:** Trustee Gus Leventis moved to approve the Three-Year Strategic Plan, with an amendment. The motion was seconded by Member Chris Kachiroubas. The motion carried via voice vote.
- **Approval of Grant Agreement:** Member Chris Kachiroubas moved to approve the Grant Agreement, seconded by Secretary Annie Jaworska.
 - 50% of the awarded funds will be paid upfront to the grant recipient.

- Chairman Don Puchalski will sign the cover letters, which will be sent out in the first week of December 2024.

STAFF REPORT:

- **Bylaws on Website:** Deputy Clerk Teresa Carroll inquired whether the bylaws could be posted on the website. The Board approved this request.
- **Franchise Checklist Report:** Amy Larsen provided an update on the franchise checklist between The Alive Center and Addison Township. She noted that Supervisor Reboletti and herself have been in communication with Alive Center Founder Candice Henning. Amy will provide the Board with a copy of the franchise checklist at the next meeting.

OLD BUSINESS:

The Board discussed the need for increased outreach to encourage more grant applications, specifically targeting schools.

NEW BUSINESS:

- **New Round of Grant Applications:** The Board announced that a new round of grant applications will be available in January 2025. Outreach efforts will include contacting city mayors, school districts, police departments, and other non-profit organizations to promote the applications.

EXECUTIVE SESSION:

Chris Kachiroubas moved to enter into executive session to discuss personnel matters. The motion was seconded by Trustee Liaison Gus Leventis. Deputy Clerk Teresa Carroll conducted the roll call, and the following members were present:

- Catherine Sevedge
- Chris Kachiroubas
- Gus Leventis
- Annie Jaworska
- JoAnn Pelikan
- Don Puchalski (Chairman)

Absent:

- Michelle Reboletti
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At 7:00 PM, Secretary Annie Jaworska moved to leave executive session, seconded by Trustee Liaison Gus Leventis. The motion carried, and the Board returned to open session.

ADJOURNMENT:

There being no further business, Trustee Liaison Gus Leventis moved to adjourn the meeting, seconded by Member JoAnn Pelikan. The motion carried, and the meeting was adjourned at 7:25 PM.

The next meeting will be held on December 18, 2024, at 6:00 PM at the Addison Township Event Center.

Respectfully submitted,

Annie Jaworska
Secretary, Addison Township Mental Health Board